

INTAKE FORM FOR ADULT

The information you provide in this intake form may be confidential; however, certain otherwise confidential information may be shared as required by law. You are not required to supply the information contained in this Intake Form. Please provide as much information as possible.

Any request or authorization in this form to contact a Third Party, such as a medical doctor, will require a separate Authorization for Release of Information.

Client Information:

Client's Name: _____

Gender: Male Female Client's Birthdate: _____

Client's Address: _____

City: _____ State: _____ Zip Code: _____

May your counselor contact you at this address: YES NO

Home Telephone: _____ Cell Phone: _____ Work Phone: _____

May your counselor contact you at all the above telephone numbers provided: YES NO

May your counselor leave a voice message at all the above telephone numbers provided:

YES NO

Email Address: _____ Do you share this email address with anyone else?
If so please list who else shares the email address: _____

May your counselor contact you at the above email address: YES NO

****Please be aware there is a risk that an unintended third-party may access information shared by electronic transmissions such as email and cell phone. By allowing your counselor to contact you by email you are consenting to receive electronic communications and understand the risks involved. your counselor cannot guarantee that confidential information shared using electronic communications will remain confidential.**

What is your preferred method of communication:

Telephone (H) Cell Phone, including texts Telephone (W) Email

Client's Occupation: _____

Number of Months at this Occupation: _____

Marital Status: Single Married or Civil Union Separated Divorced Living Together

Do you have any children: YES NO

Please list name, age and birthday below

It is not within your counselor's scope of practice to provide recommendation for custody arrangements.

Emergency Contact Information:

In case of an emergency, your counselor may be required to contact someone on your behalf. Please list your emergency contact below, which your counselor may contact on your behalf. your counselor will only share the minimum amount of information necessary with your emergency contact should he or she need to be contacted.

Name: _____

Telephone Number: _____

Relationship to Client: _____

Primary Care Physician Information:

In order to provide you with continuous and congruent care, your counselor may need to contact your primary care physician. Any contact that your counselor may have with your Primary Care Physician will require you to sign an Authorization for Release of Protected Health Information and Confidential Information.

Name: _____

Telephone Number: _____ Fax: _____

Address: _____

Please Provide the Date of Your Last Physical: _____

May your counselor contact your physician: YES NO

Please list any medication you are currently taking (if you are not currently taking any medications, please state that you are not currently taking any medications):

Please list any current physical illnesses, issues, and/or ailments you have (if you do not currently have any physical illnesses, issues, and/or ailments, please state so):

Previous/Current Mental Health Provider(s):

In order to provide you with continuous and congruent care, your counselor may need to contact your previous or current Mental Health Provider. Any contact that your counselor may have with your previous or current Mental Health Provider will require you to sign an Authorization for Release of Protected Health Information and Confidential Information.

Name: _____

Telephone Number: _____ Fax: _____

Address: _____

Please Provide the Date of Your Last Session: _____

May your counselor contact your previous or current Mental Health Provider: YES NO

Are you currently in counseling with the above listed mental health provider: YES NO

Have you ever sought counseling before: YES NO

If yes, please list your reason(s) for seeking mental health services (if you are currently seeing another mental health provider, please list the reason(s) here as well):

Client's Mental Health:

Please tell us why you are seeking counseling and describe any issues/problems that led you to seek counseling:

How have you dealt with these issues/problems in the past:

Please list any past or current psychological illnesses or other mental health issues:

Have you ever been, or are you currently, suicidal:

Have you ever attempted to commit suicide:

Has anyone in your family ever attempted or committed suicide:

Have you used, or do you currently use, alcohol, inhalants, nicotine products, marijuana, or any illegal drugs (if so, please indicate which ones):

Does your family have a history of mental illness such as depression, anxiety, drug/alcohol abuse, addictions, eating disorders (if yes, please indicate the mental illness): YES NO

Are you currently involved in any civil or criminal legal proceedings: YES NO

If yes, please state the circumstance(s):

Do you participate in a religious community? Which one? With whom?

Is there anything else you would like your counselor to know:

What would you like to accomplish through therapy and/or what goes would you like to achieve?

Financial Information:

1. Do you intend on a third-party (besides an insurance company) paying for counseling services:

YES NO

If yes, please provide the following information:

Name: _____

Telephone Number: _____ Fax: _____

Address: _____

Relationship to Client: _____

2. Do you intend on paying for counseling services on your own: YES NO

INTAKE FORM FOR ADULT SIGNATURE PAGE

Client Affirmation:

By signing this Intake Form, I certify that all the information is true and accurate to the best of my knowledge.

Client Signature

Date

Checklist of Concerns:

Client Name: _____

Please mark all of the areas of concern below that apply to you. You may add a note or details in the space next to the concerns checked.

CONCERN	NOTES	NOW	IN THE PAST
Abuse—physical, sexual, emotional, neglect (of children or elderly persons), cruelty to animals			
Aggression, violence			
Alcohol use			
Anger, hostility, arguing, irritability			
Anxiety, nervousness			
Attention, concentration, distractibility			
Career concerns, goals, and choices			
Childhood issues (your own childhood)			
Codependence			
Confusion			
Compulsions			
Custody of children			
Decision-making, indecision, mixed feelings, putting off decisions			
Delusions (false ideas)			
Dependence			
Depression, low mood, sadness, crying			
Divorce, separation			
Drug use—prescription medications, over-the-counter medications, street drugs			
Eating problems—overeating, undereating, appetite, vomiting, (see also “Weight and diet issues”)			
Emptiness			
Failure			
Fatigue, tiredness, low energy			
Fears, phobias			

Financial or money troubles, debt, impulsive spending, low income			
Friendships			
Gambling			
Grieving, mourning, deaths, losses, divorce			
Guilt/Shame			
Headaches, other kinds of pains			
Health, illness, medical concerns, physical problems			
Housework/chores—quality, schedules, sharing duties			
Inferiority feelings			
Interpersonal conflicts			
Impulsiveness, loss of control, outbursts			
Irresponsibility			
Judgment problems, risk taking			
Legal matters, charges, suits			
Loneliness			
Marital conflict, distance/coldness, infidelity/affairs, remarriage, different expectations, disappointments			
Memory problems			
Menstrual problems, PMS, menopause			
Mood swings			
Motivation, laziness			
Nervousness, tension			
Obsessions, compulsions (thoughts or actions that repeat themselves)			
Oversensitivity to rejection			
Pain, chronic			
Panic or anxiety attacks			
Parenting, child management, single parenthood			
Perfectionism			
Pessimism			

Procrastination, work inhibitions, laziness			
Relationship problems (with friends, with relatives, or at work)			
School problems (see also "Career concerns ...")			
Self-centeredness			
Self-esteem			
Self-neglect, poor self-care			
Sexual issues, dysfunctions, conflicts, desire differences, other (see also "Abuse")			
Shyness, oversensitivity to criticism			
Sleep problems—too much, too little, insomnia, nightmares			
Smoking and tobacco use			
Spiritual, religious, moral, ethical issues			
Stress, relaxation, stress management, stress disorders, tension			
Suspiciousness, distrust			
Suicidal thoughts (You or a relative)			
Temper problems, self-control, low frustration tolerance			
Thought disorganization and confusion			
Threats, violence			
Weight and diet issues			
Withdrawal, isolating			
Work problems, employment, workaholism/overworking, can't keep a job, dissatisfaction, ambition			

Other concerns or issues:

CHECKLIST OF CONCERNS SIGNATURE PAGE

Client Affirmation:

By signing this Intake Form, I certify that all the information is true and accurate to the best of my knowledge.

Client Signature

Date